



SEP 11 2023

AGENDA PLACEMENT FORM

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: _____

Motion: *Approved and use ARPA Funds*

Meeting Date: 9/11/2023

Submitted By: _____

Approved

Department/Office: Purchasing Department

Signature of Director/Official: _____

Agenda Title:

Consider and Authorize RFQ 2023-344 Consultant for Law Enforcement Step Program

Public Description (Description should be 2-4 sentences explaining to the Court and the public what action is recommended and why it is necessary):

Consider and authorize the Purchasing Agent to advertise and request qualifications for RFQ 2023-344 Consultant for Law Enforcement Step Program.

(May attach additional sheets if necessary)

Person to Present: _____

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) PUBLIC CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: _____ minutes

Session Requested: Action (Action Item, Workshop, Consent, Executive)

Check All Departments That Have Been Notified:

County Attorney IT Purchasing Auditor

Personnel Public Works Facilities Management

Other Department/Official (list) _____

Please Inter-Office All Original Documents to County Judge’s Office Prior to Deadline & List All External Persons Who Need a Copy of Signed Documents In Your Submission Email